

DIRECT SALARY RATES - MAXIMUM HOURLY RATES

Department of Accounting & General Services Division of Public Works

A. ARCHITECTURAL POSITIONS:

	<u>09/01/22- 06/30/23</u>	<u>07/01/23- 06/30/24</u>	<u>07/01/24- 06/30/25</u>
Clerical/Word Processor	\$35.00	\$36.20	\$37.50
Drafting Tech/CAD Operator I	\$26.50	\$27.40	\$28.40
Drafting Tech/CAD Operator II	\$31.50	\$32.60	\$33.70
Drafting Tech/CAD Operator III	\$37.00	\$38.30	\$39.60
Drafting Tech/CAD Operator IV	\$43.00	\$44.50	\$46.10
Drafting Tech/CAD Operator V	\$48.00	\$49.70	\$51.40
Drafting Tech/CAD Operator VI	\$50.00	\$51.80	\$53.60
Architect I	\$37.50	\$38.80	\$40.20
Architect II	\$40.00	\$41.40	\$42.80
Architect III	\$44.00	\$45.50	\$47.10
Licensed Architect	\$51.00	\$52.80	\$54.60
Senior Architect	\$56.00	\$58.00	\$60.00
Associate Architect	\$62.50	\$64.70	\$67.00
Principal Architect	\$86.00	\$89.00	\$92.10
Principal Architect in Charge	\$91.00	\$94.20	\$97.50

B. ENGINEERING POSITIONS:

	<u>09/01/22- 06/30/23</u>	<u>07/01/23- 06/30/24</u>	<u>07/01/24- 06/30/25</u>
Clerical/Word Processor	\$35.00	\$36.20	\$37.50
Drafting Tech/CAD Operator I	\$26.50	\$27.40	\$28.40
Drafting Tech/CAD Operator II	\$31.50	\$32.60	\$33.70
Drafting Tech/CAD Operator III	\$37.00	\$38.30	\$39.60
Drafting Tech/CAD Operator IV	\$43.00	\$44.50	\$46.10
Drafting Tech/CAD Operator V	\$48.00	\$49.70	\$51.40
Drafting Tech/CAD Operator VI	\$50.00	\$51.80	\$53.60
Engineer I	\$37.50	\$38.80	\$40.20
Engineer II	\$40.00	\$41.40	\$42.80
Engineer III	\$44.00	\$45.50	\$47.10
Engineer IV (Licensed)	\$51.00	\$52.80	\$54.60
Engineer V (Licensed)	\$56.00	\$58.00	\$60.00
Engineer VI (Licensed)	\$62.50	\$64.70	\$67.00
Engineer VII (Licensed)	\$86.00	\$89.00	\$92.10
Engineer VIII (Licensed)	\$91.00	\$94.20	\$97.50

NOTE:

1. The rates shown are the MAXIMUM rates that will be allowed by the Division of Public Works for time and materials compensation.
2. Invoices for time and materials compensation shall be based on the actual rates paid by each respective firm (up to the maximum)
3. Overhead Multiplier Factor shall be a standard 3.0 factor plus taxes.
4. Rates shown will also be used as a guide in evaluating fixed fee proposals.

(Rev. 09/01/22)

POSITION DESCRIPTIONS FOR PROFESSIONAL SERVICES CONTRACTS

Department of Accounting & General Services
Division of Public Works

CLERICAL

Competent staff with three or more years experience in clerical, word processing or secretarial work. Performs skilled word processing and supervises and participates in performing highly complex clerical work.

DRAFTING TECHNICIAN/CAD OPERATOR I

Entry level with high school drafting/CAD training or other appropriate experience. Performs simple routine drafting work under close supervision. (Junior Drafting Technician/CAD Operator)

DRAFTING TECHNICIAN/CAD OPERATOR II

Entry level with minimum of two years formal education in this field or equivalent work experience at Drafting Technician/CAD Operator I level. Has sufficient proficiency to create simple drawings quickly and more complex drawings within an acceptable time under close supervision. (Junior Drafting Technician/CAD Operator)

DRAFTING TECHNICIAN/CAD OPERATOR III

Experienced Drafting Technician/CAD Operator with minimum of two years experience at Drafting Technician/CAD Operator II level. Able to perform routine drafting/CAD assignments and moderately difficult tasks such as detail drawings under general supervision. (Drafting Technician/CAD Operator)

DRAFTING TECHNICIAN/CAD OPERATOR IV

Experienced Drafting Technician/CAD Operator with minimum of two years experience at Drafting Technician/CAD Operator III level. Able to perform non-routine and complex drafting assignments that require the application of standardized drawing techniques. Works independently with occasional advice from supervisor. (Drafting Technician/CAD Operator)

DRAFTING TECHNICIAN/CAD OPERATOR V

Experienced Drafting Technician/CAD Operator with minimum of eight years experience including two years experience at Drafting Technician/CAD Operator IV level. Able to perform non-routine complex drafting work. At this level, the individual is expected to know the specialized techniques, terminology, practices and regulatory issues of the specialized area such as civil engineering, architecture, etc. Works independently and may direct the efforts of less experienced Drafting Technicians/CAD Operators. (Senior Drafting Technician/CAD Operator)

DRAFTING TECHNICIAN/CAD OPERATOR VI

Experienced Drafting Technician/CAD Operator with minimum of ten years experience. Able to perform the work described at Drafting Technician/CAD Operator V level and is mainly involved in the graphic presentation of the drawings with minimum supervision from the architect or engineer. Usually coordinates the work activities of a group of drafters with varying levels of capability. (Senior Drafting/CAD Supervisor)

ARCHITECT I & ENGINEER I

Entry level of professional work requiring a bachelor's degree in architecture or engineering and no work experience, or the equivalent to a degree in appropriate education and work experience. Work is closely supervised and is derived from specific and detailed instructions as to required tasks and results expected.

ARCHITECT II & ENGINEER II

Minimum of one year experience at Architect I or Engineer I level or related experience, or a master of science degree. Able to perform, under immediate or general supervision, routine architectural or engineering work requiring application of standard techniques, procedures, and criteria utilizing previous experience and limited independent judgment.

ARCHITECT III & ENGINEER III

Minimum of one year experience at Architect II or Engineer II level or related experience, or a PH.D. degree. Able to perform, under general supervision, work of substantial difficulty and responsibility requiring professional training, previous experience and independent judgment.

LICENSED ARCHITECT IV & ENGINEER IV

Minimum of two years experience at Architect III or Engineer III level or related experience or is a licensed professional. Able to plan and conduct work requiring independent judgment in the evaluation, selection, and substantial adaptation and modification of standard techniques, procedures, and criteria. May supervise a few architects or engineers and technicians on assigned work.

SENIOR ARCHITECT & ENGINEER V

Licensed professional Architect or Engineer with sound and diversified knowledge of architectural or engineering principles and practices, or a minimum of three years at Architect IV or Engineer IV level. Makes decisions independently on problems and methods with supervision and guidance generally related to overall objectives, critical issues, new concepts, and policy matters. In larger firms, supervises, coordinates and reviews the work of a small staff of architects or engineers and technicians.

ASSOCIATE ARCHITECT & ENGINEER VI

Licensed professional Architect or Engineer with full responsibility of interpreting, organizing, executing and coordinating assignments, or a minimum of three years at Senior Architect or Engineer V level. Supervision received is essentially administrative, with assignments given in terms of broad general objectives and limits. In large firms, plans, organizes and supervises the work of a staff of architects or engineers and technicians.

PRINCIPAL ARCHITECT & ENGINEER VII

Licensed professional Architect or Engineer with demonstrated creativity, foresight and mature architectural or engineering judgment in anticipating and solving unprecedented problems, determining program objectives and requirements, organizing programs and projects, and developing standards and guides for diverse architectural or engineering activities. Handles managerial and executive functions in small and moderate-sized firms.

PRINCIPAL ARCHITECT IN CHARGE & ENGINEER VIII

Licensed professional Architect or Engineer with technical and administrative responsibilities. The administrative and professional head of a large architectural or engineering firm with full authority and responsibility of conceiving and executing all the planning, programming and functions of the organization.

(Rev. 7/06)